

April 24, 2019

Chairman Duffy called meeting to order at 8:30 a.m. with all members present. Zinnel moved Behn seconded motion to approve the April 17, 2019 meeting minutes. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded the motion to approve the agenda as published No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to confirm awarding project quoted to low/only bids for the following drainage district repairs: DD 12 - Jet Drain \$3,200.00; DD 86 - Jet Drain \$2,500.00; DD 130-131 - Jet Drain \$3,500.00; DD 159 - Jet Drain \$4,950.00. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to approve status change for Steve Nugteren, Conservation Park Ranger from Full-time to Part-time effective April 17th, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to approve pay adjustment for Lisa Hull, Attorney's Office Assistant to \$37,877.00 per annum effective May 1st, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to authorize Boone County Auditor to add Rocco A. Grillo, PRN Board of Review Member, Boone County Assessor's Office at \$100.00 per session to county payroll system effective April 10th, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to authorize Boone County Auditor to remove Peter W. Nelson, PRN Board of Review Member, Boone County Assessor's Office from county payroll system effective April 10th, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to authorize Boone County Auditor to add Dana Hanna, Assessor's Office Assistant/ Real Estate Clerk at \$37,877.00 per annum effective May 2nd, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to approve Boone County Secondary Roads Position Description, Temporary Seasonal Employee-Non CDL. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to approve signing Central Service Cost Allocation Plan. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion approve and place on file Steam Tunnel Pre-Construction minutes and other documents (Pre-construction minutes authorize 10 additional days for contract completion. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion adopting Boone County Resolution 19-15, Order for the Destruction of Noxious Weeds as follows. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

RESOLUTION NO. 2019 - 15

BE IT HEREBY RESOLVED by the Boone County Board of Supervisors this 24th day of April 2019 that the following order for destruction of noxious weeds be effective immediately.

1. That each owner and each person in the possession or control of any land in Boone County shall cut, burn, spray, or otherwise destroy all noxious weeds thereon and shall prevent weed seeds from blooming or coming to maturity, and shall keep said lands free from such growth of any other weeds as shall render the streets or highways adjoining said land unsafe for public travel.

Noxious weeds shall be cut, burned, sprayed, or otherwise destroyed on or before the following dates and as often thereafter as is necessary to prevent seed productions:

Group 1: June 1, 2019 - for Leafy Spurge, Perennial Peppergrass, Sour Dock, Sheep Sorrow, Canada Thistle, Russian Knapweed, Buckhorn, Wild Mustard, Musk Thistle, Bull Thistle, and all other species of thistle

Group 2: July 1, 2019 - for Field Bindweed, Wild Carrot

Group 3: August 1, 2019- for Horse Nettle, Perennial Sow Thistle, Quack Grass, Butter Print, Puncture Vine, Cocklebur, Hemp, Shatter Cane, Wild Sunflower, and Palmer Amaranth

2. That each owner and person in the possession or control of any lands in Boone County, infested with any noxious weeds, including Quack Grass, Perennial Sow Thistle, Canada Thistle, Field Bindweed, Horse Nettle, Leafy Spurge, Perennial Peppergrass, Russian Knapweed, Hemp, any species of Thistle, and Palmer amaranth shall adopt a program of weed destruction described by the Weed Commissioner, which in five years may be expected to destroy and will immediately keep under control such infestations of said noxious weeds.

3. That if the owners or persons in possession/control of any land in Boone County fail to comply with the foregoing order, the Weed Commissioner shall cause this to be done and the expense of said work, including costs of serving notice and other costs, if any, to be assessed against the land and the owners thereof, pursuant to 317.16 and 317.21 of the code of Iowa.

4. That the County Auditor be and is hereby directed to cause notice of the making and entering of the foregoing order by one publication in each of the official newspapers of the county.

Behn moved Zinnel seconded motion to adopt Boone County Resolution 19-16, A Resolution of Support for the Iowa Great Places Application. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

BOONE COUNTY RESOLUTION 2019 - 16

A RESOLUTION OF SUPPORT FOR THE IOWA GREAT PLACES APPLICATION

A resolution supporting Hamilton, Webster, and Boone County's participation in the Great Places Program by offering a written commitment of support for this application.

Whereas Iowa Great Places has been created to assist places in community development;

Whereas the Department of Cultural Affairs, with assistance from State agencies and the Iowa Great Places Board will be selecting new Great Places in 2019;

NOW THEREFORE BE IT RESOLVED BY (The Boone County Board of Supervisors) that the organization:

Section 1. Fully endorse the submission of this application and agree to participate in the development and written support of the Great Place.

Section 2. Endorse the goals in the vision of the Great Place Committee.

Zinnel moved Behn seconded motion approving Fireworks Permit for The Heart Connection d/b/a Children's Cancer Connection for display 6/14/19 and 8/17/19 at the Des Moines YMCA Camp. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to approve hiring Daniel Breitbarth, Attorney's Office Intern at \$12.00 per hour effective May 20th, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to approve hiring Ray Rhoad, Conservation Seasonal Park Aide at \$10.35 per hour effective April 24th, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to approve hiring Jakem Ostrander, Conservation Seasonal Park Aide at \$10.35 per hour effective April 24th, 2019. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to approve Special Class C Liquor License (BW) (Beer/Wine) and Outdoor Service for Boone Action Association d/b/a Boone River Valley Festival. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to approve Voluntary 2 Day Suspension of Class C Liquor License (LC) (Commercial) for Seven Oaks Recreation, Inc. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded to approve resignation of Dave Morlan, Emergency Management Coordinator effective May 31st, 2019. The Board wishes to thank Dave Morlan for years of service to Boone County No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Behn moved Zinnel seconded motion to accept resignation of Jeremy M. Stahr, Planning & Development/ Health & Sanitation Code Enforcement Officer effective April 19th, 2019. The board wishes t thank Jeremy Stahr for service to Boone County No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Zinnel moved Behn seconded motion to approve Resolution 19-17, A Resolution to Allow Overlaps on the Positions of Clerk and Assistant Attorney for One Month Prior to Retirements as follows. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Boone County Resolution 19-17

A RESOLUTION TO ALLOW OVERLAPS ON THE POSITIONS OF CLERK AND ASSISTANT ATTORNEY FOR ONE MONTH PRIOR TO RETIREMENTS

Whereas Boone County Attorney's Office has received notice that an Office Assistant will be retiring on June 28, 2019.

Whereas the Boone County Attorney's Office has received notice that a part-time Assistant County Attorney will be retiring on July 5, 2019.

Whereas both positions were approved for the 2019-2020 budget for the upcoming budget year.

Whereas each position requires personal training on the computer systems, procedures of the office, procedures of the court, and complex and novel issues that requires a transfer of knowledge from the existing person in the position to give to the new person taking over.

Whereas to properly train the new legal clerk and the new assistant county attorney could take several months the Boone County Attorney's Office is only asking for one month of training overlap for the new person to learn the position with the existing person in the position.

Resolved. The Boone County Attorney's Office can start the new positions of Office Assistant and Assistant County Attorney on May 28, 2019 to fill the positions of Office Assistant and Assistant County Attorney retiring on June 28, 2019 and July 5, 2019, respectively.

Behn moved Zinnel seconded motion to adopt Resolution 19-18, A Resolution to Commerate the Change of Status of County Attorney's Office Assistant County Attorney. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Boone County Resolution 19-18

A RESOLUTION TO COMMERATE THE CHANGE OF STATUS OF COUNTY ATTORNEY'S OFFICE ASSISTANT COUNTY ATTORNEY

Whereas Boone County Attorney's Office is authorized by the Board of Supervisors for one full time First Assistant Attorney and one part time attorney.

Whereas the part-time attorney worked from Monday through Thursday for a total of 32 hours per week.

Whereas the part-time attorney was eligible for all the benefits as a full time employee.

Whereas the current part-time attorney is retiring and his last date of employment will be July 5, 2019.

Whereas the legal liabilities and legal responsibilities to the County have increased substantially over the past decade. This was addressed by the Board when they wisely made the Boone County Attorney's position a full-time position in 2013 and further changed the status to a full time assistant position in 2015.

Whereas in the past the part-time assistant attorneys had wages from \$55,000 up to \$63,000 and had full-time private practices on the side.

Whereas the County will greatly benefit with no added cost to the second Assistant County Attorney position from part-time to a full-time position.

Resolved The Assistant County Attorney position that is currently a part-time position is moved to a full-time position.

Lois Powers, Boone County Landfill and Recycling Administrator presented departmental update.

Zinnel moved Behn seconded motion to approve signing purchase agreement for CAT 973 Track Loader. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Board met with the Landfill Advisory Committee.

Zinnel moved Behn seconded motion to approve Boone County Landfill Budget for FY2020. No: None; Yes: Duffy, Zinnel and Behn. Motion passed.

Penny Vossler presented the IT update report.

Stacy Tharp, Human Resources Director reviewed Employee Handbook and presented departmental update.

Duffy adjourned the meeting at 11:58 a.m.

These minutes were approved May 1, 2019.

Attest: Philippe E. Meier
Boone County Auditor